



BROKER: _____

BUILDER NAME: _____

STATE: **NSW** **VIC** **WA** **SA**

Broker Eligibility Checklist

- Completed & Signed Eligibility Application

- Company or Trust** – 2 years Full External Accountant Prepared Financial Statements (P&L statement with trading statement, balance sheet and notes)

 Or for new company Start Up Balance Sheet (External Accountant Prepared)

- Sole Trader or Partnership** - 20011 & 2010 & 2009 Full Tax Returns, prepared by Builder's Accountant (or 2008 & 2009 & 2010 if 2011's haven't been prepared)

- Copy of Annual Council Rates Notice or the Council Rates Instalment Notice for **all** properties in the Director's personal Asset and Liability Statement

- Copy of current or previous Warranty Eligibility showing approved limits (if applicable)

- Builder CV showing past history/building experience (if new builder or wanting higher than standard limits)

- General Technical References from Architect, Engineer or Surveyor (if wanting higher than standard limits)

- Bank Statements for the last 6 months (if Director has any cash at bank in personal name)

- Work In Progress Report

- Trust Deed (For Trusts only)